**Meeting: Policing Board**

**Venue: Teams Meeting**

**Date: 20th June 2023**

**Time: 14:00-16:29**

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| **Members:** | Chief Constable, Dr Richard Lewis (CC)  Police and Crime Commissioner, Dafydd Llywelyn (PCC)  Chief Executive, Carys Morgans OPCC (CEX)  Director of Finance, Edwin Harries (DoF) |
| **Also Present:** | Executive Support, Ellen Jones OPCC |
| **Apologies from:** | Chief Finance Officer, Beverley Peatling OPCC (CFO)  Staff Officer, T/Supt Richard Davies (RD) |

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| **Decision No** | **Summary** |
| PB T3 62 | The PCC and CC approved section 22 of the Forensic Collision Investigation Network agreement |
| PB T3 63 | The PCC approved recommendations A-I for the revenue component following further discussions by the CFO |
| PB T3 64 | The PCC in conjunction with the CC approved the Community Remedy menu |
| PB T3 65 | The PCC approved the four-year contract for PEQF to University of South Wales pending further discussion with the CFO |
| PB T3 66 | The PCC approved that the Forensic Medical Services contact be awarded to HCRG Medical Services for the value of £1,362,853, pending further discussion with the CFO |

1. **Apologies and Introductions**

Apologies were received from the CFO and RD. Minutes from the meeting held on the 16th May 2023 were deemed a true and accurate record of the meeting.

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| **Action No.** | **Action Summary** | **Update** |
| PB 224 | OPCC to prepare a local press statement in relation to the launch of the national Digital Crime and Performance Pack. | OPCC & Force to publish a joint press statement and host a public virtual briefing |
| PB 229 | OPCC to arrange joint engagement event for PCC and Welsh National Advisor for VAWG | Meeting arranged for the 26th of June |
| PB 230 | OPCC to review Force Performance publishing | Ongoing - OPCC Head of Strategy and Policy to meet with Supt Andrew Edwards |
| PB 239 | Meeting to review stop and search data to be arranged | Complete |
| PB 240 | Meeting to be arranged to discuss Estates, including Station Front desks | Meeting arranged for the 10th July |

1. **Update on actions from previous meetings**

**PB224 –** The PCC noted the launch of the National Digital Crime and suggested that the OPCC and Force publish a joint press statement. The CEX informed that the OPCC Head of Engagement and Communications will be able to share draft statements with the Force to consider. The CEX also suggested publicising the Annual Report alongside the local performance data. The PCC suggested holding a virtual briefing to analyse the dashboard. The CC welcomed the suggestion.

**PB230 –** The PCC noted the discussions held in regard to reviewing the Force Performance and acknowledged feedback received from His Majesty’s Inspectorate of Constabulary and Fire & Rescue Services (HMICFRS). The PCC informed the CC that concerns were raised regarding the public accessibility of performance dashboards. The CC informed that the national Digital Crime and Performance Pack will be accessible to the public but noted that the Force need to be proactive in publicising the performance packs.

**PB239** – The PCC informed that a meeting was held with Chief Inspector Chris Neve to review the Force’s stop and search data. The PCC sought reassurance on disproportionality. The CC noted that a national review of stop and search disproportionality is being undertaken but advised that the review might not be completed until 2025. The CEX informed that feedback from the ‘Sgwrs’ consultation highlighted that 49% of individuals that are stopped and searched were young people and noted that this is also a national concern.

**PB240 -**  The PCC requested that the meeting scheduled for the 10th July is also used to discuss station front desks. The PCC stated that there is a need for the Force to engage with the community and communicate where and when station front desks are accessible. The DoF noted that there is a report available to review and will be provided in the meeting.

1. **Standing Items**
2. Chief Constable’s Update

The CC provided an overview of the update provided, including operational and organisational highlights. The CC noted the ongoing discussions in relation to the Stradey Park hotel and the PCC informed that he met with Chris Batchelor from the Home Office and that a letter had been sent to the Home Secretary highlighting community concerns. The CC also provided an update in relation to Niche and the organisational impact of the transition. A discussion ensured regarding organisational matters including human resources (HR) matters and the Force HMICFS de-brief.

1. Police and Crime Commissioner’s Update

The PCC provided an overview of the paper provided. The PCC highlighted the scheduled Youth Engagement Forum conference and the recently held Community Engagement Day in Pembrokeshire. The PCC informed the CC of the upcoming Equality and Social Justice Committee inquiry into the public health approach to the prevention of gender-based violence, considering primary and secondary prevention which the PCC has been invited to provide evidence at.

1. Force Review

The PCC thanked the Force for the report provided. The PCC questioned the completion of the Force workforce plan. The CC informed that work has begun but the document is not final. The PCC noted that there is a need to ensure that governance structures are in place for all departments including HR. The CC and PCC agreed that the Force workforce plan will be brought for discussion on the 3rd of October Policing Board meeting.

**Action: Workforce Plan to be provided and discussed at 3rd of October Policing Board.**

A discussion ensured regarding the Force savings plan and current staff vacancies and redundancies. The PCC welcomed the CC’s comments on the Forces current savings position and questioned its effect on Force morale. The CC reassured the PCC that morale is well but noted that the Force need to better communicate to Staff on why these difficult decisions are being made. The CC noted that feedback from the staff survey will be able to provide a better picture. The DoF informed the PCC of the next steps to be undertaken for the Force Review. The CEX informed that the CFO regularly reviews Force Review data with the DoF.

1. Procurement / Contracts
2. Forensic Collision Investigation Network (FCIN) Section 22 Agreement

The CEX informed that the Legal department, CFO and DoF had previously reviewed

the agreement and were supportive of its approval. The PCC and CC subsequently approved the agreement.

**Decision: The PCC and CC approved section 22 of the Forensic Collision Investigation Network agreement**

1. Chief Officer Group Decisions

A discussion ensured regarding the ask for this agenda item. The PCC noted that it would be beneficial to be sighted on Chief Officer Group (COG) decisions and discussions. The CC noted that COG actions are noted and could be provided. The PCC noted that this would be beneficial in his duty to hold the Chief to account.

f. Finance (End of Year Position)

The PCC thanked the DoF for the report provided. A detailed discussion ensued in relation to the capital budget outturn position where the PCC sought clarification and assurance from the DoF. A discussion ensued on the noted proposals that had been compiled for the revenue component. The PCC approved the recommendations set out within the report subject to further discussions with the CFO.

**Decision: The PCC approved recommendations A-I for the revenue component following further discussions with the CFO**

**Matters for Discussion**

* 1. Vulnerability Knowledge & Proactive Programme (VKPP) peer review

The PCC thanked the Force for the report provided. The CEX questioned if the VKPP review is also considered by HMICFRS. The CC informed that the VKPP peer review is considered by HMICFRS and the Vulnerability Board. The CC noted that the Force are now has in place an action plan to address the recommendations. The PCC questioned as to whether the HMICFS are aware of the review. The CC stated that it was important for HMICFRS to be aware and noted that he is happy to share. The PCC requested that the OPCC Policy Advisor review the VKPP peer review and scrutinise the Force’s action plan.

**Action: OPCC Policy Advisor to review the VKPP review and scrutinise the Force’s action plan**

* 1. Community Remedy

The CEX informed that the OPCC have undertaken the review of the Community Remedy and had received 130 responses from the community survey. The CEX informed the PCC and CC of the feedback received and noted that the OPCC Policy Advisor is due to meet with legal representatives to discuss the recommendations. The PCC and CC were in agreement to approve the Community Remedy menu, subject to legal advice in relation to the domestic abuse inclusion.

**Decision: The PCC in conjunction with the CC approved the Community Remedy menu**, subject to legal advice in relation to the domestic abuse inclusion.

* 1. Freedom of Information Requests (FOI’s)

The PCC sought reassurance in regard to the notified backlog of FOI’s and disclosures. The CC noted that national targets are set, and the Force aims to meet these and suggested that a response can be provided via correspondence.

**Action: CC to review FOI backlog and provide response to PCC through correspondence**

1. **Area of Focus:** Strategic Police Requirement (SPR)

The PCC acknowledged the report provided and requested that the Force provide a response to the questions. The CEX suggested that the SPR is discussed post Force SPR Board meeting which is scheduled for the 11th of July. The PCC and CC were in agreement that the SPR will be discussed on the 15th of August Policing Board Meeting.

**Action: SPR to be revisited at the 15TH August Policing Board**

1. **Matters for Decision**

a. Police Education Qualification Framework (PEQF)

A discussion ensued regarding the PEQF tender in which the PCC sought reassurance from the DoF. The PCC approved the PEQF tender pending further discussion with the CFO.

**Decision: The PCC approved the four-year contract for PEQF to University of South Wales pending further discussions with the CFO**

b. Forensic Medical Services

A discussion ensued regarding the tender in which the PCC sought reassurance from the DoF. The PCC approved the Forensic Medical Services contract pending further discussions with the CFO.

**Decision: The PCC approved that the Forensic Medical Services contact be awarded to HCRG Medical Services in the value of £1,362,853 excluding VAT, pending further discussion with the CFO**

1. **Any Other Buisness** 
   1. Concerns raised by Independent Custody Visitors’ (ICV’s)

The PCC informed the CC of concerns raised by ICVs. The CEX informed that meetings have been held and contact has been made with the Force to discuss these matters. The CC committed to ensuring that he was provided with an update on matters and would ensure matters are addressed.

* 1. FRS spotlight letter

The PCC acknowledged receipt of the letter and the CC informed that Superintendent Jane Butler is preparing the Force response.

C. Missing Persons Correspondence

The PCC noted receipt of the correspondence and sought reassurance from the CC. The CC informed the PCC that a Force response had been provided addressing the concerns raised. A copy of the response will be shared with the OPCC.

1. Concerns for Child Road Safety Correspondence

The PCC acknowledged receipt of the correspondence and sought reassurance from the CC. The PCC requested that the Force provide a response.

**Action: Force response to be provided to the concerns for child road safety correspondence**

1. Mental health and Policing

The PCC noted the letter received and the CC suggested that a joint response letter is drafted.

**Action: Force and OPCC to provide a joint response to the letter received by Adferiad**

1. Stop and Search Letter

The PCC acknowledged receipt of the letter received from the Home Office. The PCC suggested that a joint letter is sent in response. The CC recommended that Chief Inspector Chris Neve draft the response for their consideration.

**Action: Ch Insp Chris Neve to draft response to the stop and search letter received from the Home Office.**

f. HMICFRS Letter to forces, Provision of information

The PCC and CC acknowledged receipt of the letter. The PCC sought reassurance that the Force were meeting the criteria set out. The CC informed that clarity will be sought as to whether the Force had responded with a nil return.

**Action: Force to confirm whether a response was provided to the HMICFRS Letter to forces on the Provision of information**

1. **Review of all actions and decisions taken** *(Chair)*

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| **Action No.** | **Action Summary** | **To be progressed by** |
| PB 241 | Workforce Plan to be provided and discussed on the 3rd of October Policing Board | Force |
| PB 242 | OPCC Policy Advisor to review the VKPP review and scrutinise the Force’s action plan | OPCC Policy Advisor |
| PB 243 | CC to review FOI backlog and provide response to PCC through correspondence | Force |
| PB 244 | SPR to be revisited at the 15th August Policing Board | Force |
| PB 245 | Force response to be provided to the concerns for child road safety correspondence | Force |
| PB 246 | Force and OPCC to provide a joint response to the letter received by Adferiad | Force / OPCC |
| PB 247 | Ch Insp Chris Neve to draft response to the stop and search letter received from the Home Office | Force |
| PB 248 | Force to confirm whether a response was provided to the HMICFRS Letter to forces on the Provision of information | Force |