



Mae'r ddogfen hon ar gael yn Gymraeg yn ogystal â Saesneg.

This document is available in Welsh as well as English.



Policing Accountability Board

Terms of Reference

1. INTRODUCTION

This document defines the terms of reference for the Policing Accountability Board, its membership and the roles and responsibilities of the members.

2. POLICING ACCOUNTABILITY BOARD PURPOSE

The Police Reform and Social Responsibility Act 2011 established Police and Crime Commissioners (PCCs), who have a statutory duty and electoral mandate to hold the police to account on behalf of the public. The Policing Accountability Board is the forum in which the PCC will hold the Chief Constable (CC) to account for the exercise of the functions of the office of CC and the functions of the persons under the direction and control of the CC.

The Policing Accountability Board provides opportunity for scrutiny and oversight of Force performance. It will focus on delivery of service against the priorities outlined in the Police and Crime Plan as well as discharging the requirements as set out in the Joint Corporate Governance Framework.

3. GOVERNANCE

- The Chair of the Policing Accountability Board is the Police and Crime Commissioner and in their absence the Chief of Staff.
- Any issues that cannot be resolved by the Group or require escalation will be formally considered at the OPCC Executive Team Meeting.
- The Policing Accountability Board has the authority to make decisions and commit resources as long as it does not change the fundamental ethos of the PCC's mission, vision and values. The Board has a key role in ensuring that force and OPCC commitments to national requirements are maintained and enhanced as required.
- The Policing Accountability Board is held to account for the way in which it delivers its functions by the Chief of Staff and Monitoring Officer. Any emerging risks will be considered for inclusion within the Force Risk Register.

4. TERMS OF REFERENCE

A forward work programme will be established to ensure that meetings are effective and focus on matters at appropriate intervals throughout the year. This will be reviewed on a quarterly basis by the OPCC Executive Team. The Policing Accountability Board will consider the themes addressed in the Policing Boards held during the course of the financial quarter and any work undertaken in support of the issues raised. The Policing Accountability Board will also receive a performance report in relation to the delivery of service against the priorities outlined in the Police and Crime Plan.



In line with the Policing Protocol 2011, the PAB will:

- Scrutinise, support and challenge performance against the strategic priorities set out in the Police and Crime Plan;
- Hold the CC to account for the performance of the force's officers and staff;
- Provide the local link between the police and communities, working to translate the legitimate desires and aspirations of the public into action;
- Focus on the delivery of effective services that support victims and provides victim satisfaction and public confidence;
- Engage with a cross section of communities and undertake work that enhances the public confidence in the police service;
- Provide critical friend challenge to drive improvement in policing services, without fettering the operational independence of the CC.

5. MEMBERSHIP

The board will comprise of the following core members (or nominated representative):

Office of the Police and Crime Commissioner

- Police and Crime Commissioner
- Chief Finance Officer
- Chief of Staff & Monitoring Officer

Dyfed-Powys Police

- Chief Constable
- Deputy Chief Constable
- Assistant Chief Constable
- Director of Finance

Both the PCC and CC may vary attendance and invite other attendees at their discretion to provide professional advice to the Board.

The Board will meet quarterly and a simple majority of those in attendance will be required to meet the quorum requirements for decision making.

6. SECRETARIAT

The Policing Accountability Board is a public meeting, notice of which will be posted on the OPCC website a minimum of two weeks before the meeting date.

Members are supported by the CC's Staff Officer. Meeting administration will be the responsibility of the OPCC Executive Support Officer.

An agenda and associated reports for the Policing Accountability Board will be circulated to Members no later than 5 working days in advance of the meeting. As such, papers for consideration at the Policing Accountability Board are to be received by the OPCC Executive Support Officer 6 working days in advance of the meeting. Urgent or late reports will need to be approved by the Chief of Staff before inclusion for consideration by the Board.

The OPCC is responsible for the maintenance of records relating to the Policing Accountability Board. This will include the management and publication of the minutes and the compilation of meeting agendas and papers. The CC's Staff Officer is responsible for ensuring Force papers are submitted in line with the above and will communicate outcomes and actions to relevant staff in the Force. The OPCC Executive Support Officer will communicate outcomes and actions to relevant OPCC staff.



Papers submitted to the Policing Accountability board must be presented in an agreed format. All papers received will need to be appropriately marked in accordance with the Government Security Classification Scheme to safeguard against inappropriate disclosure.

Matters discussed at the Policing Accountability Board which have operational sensitivity, relate to personal information or have commercial sensitivity will either be made public at an appropriate time in the future or be retained by the OPCC. The decisions relating to the public release of information will be made in accordance to the Freedom of Information Act and other statutory instruments or regulations which are applicable to the policing service and the Commissioner.

7. VERSION CONTROL AND REVIEW DATE

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