**Meeting: Policing Board**

**Venue: Teams Meeting**

**Date: 16th May 2023**

**Time: 14:00-15:37**

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| **Members:** | Chief Constable, Dr Richard Lewis (CC)  Police and Crime Commissioner, Dafydd Llywelyn (PCC)  Chief Executive, Carys Morgans OPCC (CEX)  Chief Finance Officer, Beverly Peatling OPCC (CFO)  Director of Finance, Edwin Harries (DoF) |
| **Also, Present:** | Staff Officer, T/Supt Richard Davies (RD)  Executive Support, Ellen Jones OPCC |

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| **Decision No** | **Summary** |
| PB T3 58 | The PCC approved the recommendation to award a contract to CBRE Ltd for a period of 3 years, in line with the permitted length of overall contract, following further scrutiny by the CFO. |
| PB T3 59 | The PCC approved the recommendation to award a contract to Kingdom Ltd for a period of 2 years, in line with the permitted length of overall contract, under the existing NPS Framework and Call Off Terms, following further scrutiny by the CFO. |
| PB T3 60 | The PCC approved the recommendation to award the contract to Reconomy for a period of 3 years, in line with the permitted length of overall contract, under the existing NPS Framework and Call Off Terms, following further scrutiny by the CFO. |
| PB T3 61 | The PCC approved the Minerva Section 22a Collaboration Agreement |

1. **Apologies and Introductions** *(Chair)*

Minutes from the previous meeting were deemed a true and accurate record of the meeting held on the 3rd May 2023.

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| **Action No.** | **Action Summary** | **Update** |
| PB 210 | CFO to review HR reports to PB meetings | Ongoing – CFO in contact with HR officer Louise Davies. Scheduled for the 10th of July PB. |
| PB 223 | CEX to clarify timescale for national measure dashboard with Sup Andrew Edwards | Complete |
| PB 224 | OPCC to prepare a local press statement in relation to the launch of the national Digital Crime and Performance Pack. | On hold. A decision has been made to delay the launch until the 16th June |
| PB 229 | OPCC to arrange joint engagement event for PCC and Welsh National Advisor for VAWG | In progress with OPCC Policy Advisor for Victims. Meeting arranged for the 26th of June. |
| PB 230 | OPCC to review Force Performance publishing | Ongoing - OPCC Head of Strategy and Policy to meet with Supt Andrew Edwards |
| PB234 | VAWG report response to be discussed at OPCC Exec Team meeting | On agenda for 23rd May meeting |
| PB 237 | OPCC to work alongside Supt A Edwards to respond to the Home Office Force Snapshots | Complete |
| PB 238 | OPCC to provide formal reply to Carmarthen Town Council and an operational response to be provided from the Force | In Progress – Operational response being progressed by Ch Insp Phil Rowe |

1. **Update on actions from previous meetings**

***PB 223 CEX to clarify timescale for national measure dashboard with Supt Andrew Edwards* -** The PCC informed that a meeting had been held with Superintendent Andrew Edwards and expressed his thanks for the open and transparent conversations held.

***PB 224 National Digital Crime and Performance Pack*** – The CC informed that the expected date of the National Digital Crime and Performance Pack is the 16th June. A discussion ensured regarding the Force’s National Portfolio dashboard and the CC welcomed a further meeting to discuss.

**Action: CC and PCC to meet to discuss the Force national portfolio dashboard**

***PB 238 Carmarthen Town Council response*–** A response has been submitted from the OPCC, which includes offering members of the Town Council an opportunity to meet with the PCC in HQ.RD informed that the operational response is being processed by the Chief Inspector of Carmarthenshire Operations Phil Rowe.

1. **Standing Items**
2. Chief Constable’s Update

The CC provided an overview of the reported provided within the agenda. The CC highlighted the recent loss of the Force telephony system and informed that Gwent and South Wales Police Force were handling Dyfed Powys calls whilst the systems were down. The CC informed that engineers were on site and that the cause had been identified. A Gold group has been established to manage the incident.

A discussion ensured regarding the launch of Niche within the organisation and the CC noted its success. The CC expressed his thanks to all involved.

1. Police and Crime Commissioner’s Update

The PCC provided an overview of the update included within the agenda. The PCC highlighted his recent visit to the Dyfed Powys Police volunteer cadets and recent discussions held with the Force regarding performance. The PCC noted the upcoming Policing Accountability Board and the official opening of the Dafen custody suite on the 26th May.

1. Force Review

The PCC expressed his thanks for the report provided. A discussion ensured regarding Force performance and the savings plan. The CC informed that consultation meetings for staff are being held. The CFO requested that a summary of the finances be included within the Force review update. The DoF welcomed this and advised that the information would be provided.

1. Risk

The PCC welcomed the paper provided. The PCC noted the concerns with the healthcare provisions in custody. The CC acknowledged that the concerns regarding the healthcare provisions had been an ongoing issue but welcomed the video calling provision that is due to come into force with the hope to remove some pressure and allow for more efficiency. The PCC sought reassurance that the Force are acting to reduce and mitigate the risk. The CC reassured the PCC that the Force are working towards mitigating the risk. The CFO noted the Police Funding Formula risk and noted that work is in progress with the Force’s Head of Programmes and Change.

A discussion ensued regarding the funding formula with the CFO informing that the consultation period will begin around summertime.

1. **Matters for Discussion** 
   1. Data Protection

The PCC noted the Freedom of Information and Data Protection updates and highlighted the reported response timescales. The CC noted that the current open vacancies are having an impact on performance. The PCC acknowledged the low amount of data breaches reported.

1. **Area of Focus:** Performance: Stop and Search Data

The PCC welcomed the reports provided by the Force and the OPCC. A discussion ensured regarding the data provided within the report. The CEX informed that additional assurance activity will be scoped, and the PCC welcomed further discussions.

**Action: Meeting to review stop and search data to be arranged**

1. **Matters for Decision** 
   1. Facilities Management Contract Update

The PCC approved the recommendation to award a contract to CBRE Ltd following further scrutiny by the CFO.

**Decision: The PCC approved the recommendation to award a contract to CBRE Ltd for a period of 3 years, in line with the permitted length of overall contract, following further scrutiny by the CFO.**

* 1. Facilities Management Contract: Novation of Cleaning contract

The PCC approved the decision to award a contract Kingdom Ltd pending further scrutiny by the CFO.

**Decision: The PCC approved the recommendation to award a contract to Kingdom Ltd for a period of 1 + 1 years, in line with the permitted length of overall contract, under the existing NPS Framework and Call Off Terms, following further scrutiny by the CFO and CEX.**

* 1. Facilities Management Contract: Novation of Waste Management

The PCC approved the decision to award a contract to Reconomy following further scrutiny by the CFO.

**Decision: The PCC approved the recommendation to award the contract to Reconomy for a period of 3 years, in line with the permitted length of overall contract, under the existing NPS Framework and Call Off Terms, following further scrutiny by the CFO.**

* 1. Minerva Section 22a Collaboration Agreement

The CEX informed that the agreement had been duly considered by the IT department and the Force legal department.

**Decision: The PCC approved the Minerva Section 22a Collaboration Agreement**

1. **Any Other Buisness** 
   1. HMCPSI Joint case building inspection - commissioning letter

The PCC and CC acknowledged the letter received. A discussion ensued regarding the inspection and the CC noted that this raised no concerns.

* 1. Single Tender Award - Consultancy Services for NPCC Drugs National Tactical Delivery Coordinator *(reporting purposes only)*

The CC provided an overview of the single tender award provided. The PCC acknowledged the decision and the report provided.

* 1. Constituent Enquiry from Stephen Crabb MP regarding Milford Haven Police Station

The PCC and CC acknowledged the correspondence received. The CEX informed that correspondence had been circulated to MP’s and councillors regarding changes to the Force estates and emphasised the need to ensure some consistency with informing the members of the public. The CEX proposed that a meeting be held to discuss the estates strategy further and the supporting communication strategy.

**Action: Meeting to be arranged to discuss estates**

* 1. Firearms

The PCC informed that this matter had been brought for discussion following a meeting with Craig Williams MP regarding concerns of the Force firearms department. RD informed that Chief Superintendent Jon Cummins has welcomed further discussion with the PCC regarding the Firearms department, the PCC welcomed this suggestion. The CEX informed that the concerns relating to the increase in communications to the OPCC on Firearms licencing issues have been raised with Assistant Chief Constable Charles.

The CC noted his thanks to Firearms Enquiry Supervisor Euros Lewis who is retiring after a significant number of years service to Dyfed Powys Police.

* 1. Pobl

The CC informed that during research undertaken by the Home Office and Policy Invitation the Commissioned service Pobl was highlighted as an example of best practice in supporting to improve the quality of life and create opportunities for people and communities.

* 1. Next Policing Board meeting

The CEX proposed that the next Policing Board (PB) meeting focuses on the stalking and harassment deep dive to which the PCC and CC approved. The CEX also informed that a request had been received to arrange a further PB meeting to deal with the Insurance tender activity.

1. **Review of all actions and decisions taken** *(Chair)*

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| **Action No.** | **Action Summary** | **To be progressed by** |
| PB 238 | CC and PCC to meet to discuss the Force national portfolio dashboard | Force/OPCC |
| PB 239 | Meeting to review stop and search data to be arranged | Force/OPCC |
| PB 240 | Meeting to be arranged to discuss estates | Force/OPCC |